

OFFICE OF THE COMMISSIONER OF INTERMEDIATE EDUCATION  
ANDHRA PRADESH : HYDERABAD

Memo.No.Ser.II.A-1/GEN.TRANSFERS/2013,

Dated:01.05.2013

Sub: Intermediate Education – Lifting of ban on transfers from 25.04.2013 to 15.05.2013 - Transfer guidelines – Issued.

Read: 1] G.O.Ms.No.100, Finance(DCM-III) Department,dt.22.04.2013.

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Government vide in G.O.Ms.No.100, Finance (DCM.III) Dept, dt.22.04.2013 have issued orders lifting ban on transfers to the employees working in the G.J.C`s in the state. The Higher Education Department will issue separate guidelines in this regard shortly.

In this regard the detailed schedule of Transfers for Junior Lecturers, Physical Directors, Librarians and other non-teaching staff working in G.J.C`s to be followed is given below.

1.	Submission of application by employees with details of entitlement points [liable for transfers as well as for request transfers] to the D.V.E.O Offices.	01.05.13 to 04.05.13
2.	Verification of the entitlement points and submitting list to R.J.D offices by D.V.E.O`s in respect of Junior Lecturers, Physical Directors, Librarians, Superintendents, Senior Assistants, Junior Assistants, Typists.	05.05.2013
3.	Display of list of candidates liable for transfers as well as clear vacancies on the notice board of O/o R.J.D.I.E`s and O/o D.V.E.O`s	By 5PM on 06.05.2013
4.	Submission of objections, if any, in the displayed list	By 4.00 P.M on 08.05.2013
5.	Display of final list of vacancies and list of candidates [liable for transfers as well as for request transfers] in RJD Offices	By 11 AM on 10.05.2013
6.	Conduct of counseling at R.J.D office by the R.J.D.I.E`s with the concerned D.V.E.O`s for Junior Lecturers, P.D`s, Librarians, Superintendents, Senior Assistants, Junior Assistants, Typists and issue of posting orders to them.	11.05.2013 12.05.2013
7.	Submission of report to Commissioner of Intermediate Education along with the lists of Administrative transfers through Special messenger to reach O/o C.I.E	13.05.2013 by 11.00 A.M
8.	Issue of orders for Administrative transfers at O/o C.I.E	14.05.2013

The candidates liable for transfer shall be first called for counseling and the following vacancies are to be shown to candidates liable for transfers.

[1] All clear existing vacancies

[2] The places where redeployed staff of Aided Colleges are working for more than 03 years and places where P.T.J.L ( M.T.S) are working for more than 05 years.

[3] The places where candidates are working for more than 05 years [except for exempted cases as per guidelines].

After counseling for the candidates liable for transfer is completed then the counseling for the candidates who have completed 02 years of service and have put in request for transfer shall be conducted for the remaining left over vacancies as well as vacancies which emerge in case a request transfer candidate opts for transfer as per entitlement points.

**Further, it is informed that counseling in respect of Junior Lecturers, P.D`s, Librarians, Superintendents, Senior Assistants, Junior Assistants, Typists of Government Junior Colleges in Zone – V, VI and City Cadre will be conducted in Hyderabad at G.J.C(G) Nampally, Hyderabad on 11.05.2013 & 12.05.2013 by the Additional Director along with R.J.D concerned and for the remaining Zones, counseling will be conducted at their respective R.J.D.Offices.**

In respect of Record Assistants, Office Sub-ordinates and other Class-IV categories, the D.V.E.O`s shall receive the applications and conduct counseling with the Committee consisting of two senior most Principals of the District.

The following shall be the schedule.

1.	Submission of application by employees with details of entitlement points [liable for transfers as well as for request transfers] to the D.V.E.O Offices.	01.05.13 to 04.05.13
2.	Verification of the entitlement points and display of list by D.V.E.O`s in respect of Record Assistants, Office Sub-ordinates and other Class – IV categories	05.05.2013
3.	Display of list of candidates liable for transfers as well as clear vacancies on the notice board of O/o D.V.E.O`s concerned.	By 5PM on 06.05.2013
4.	Submission of objections, if any, in the displayed list	By 4.00 P.M on 08.05.2013

5.	Display of final list of vacancies and list of candidates [liable for transfers as well as for request transfers] in D.V.E.O offices concerned.	By 11 AM on 10.05.2013
6.	Conduct of counseling at D.V.E.O offices of District concerned for Record Assistants, Office Sub-ordinates, Class-IV categories and issue of posting orders for them.	13.05.2013 14.05.2013
7.	Issue of orders for Administrative transfers at O/o R.J.D.I.E` s concerned	15.05.2013

All concerned are requested to follow the instructions scrupulously.

Any clarification, if required, may be obtained from Directorate on the issue.

J.S.V.PRASAD

COMMISSIONER OF INTERMEDIATE EDUCATION

To

All the Regional Joint Director of Intermediate Education in the State

All the District Vocational Education Officers in the State

Copy to all the Principals of Govt. Junior Colleges in the State

Copy submitted to the Principal Secretary to Government, Secondary Education,  
Government of Andhra Pradesh, Hyderabad

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SUPERINTENDENT